

## Instructions for Invited Speakers

### 1. Registration for Invited Speakers

**Register to secure your slot by 21 May 2021**

- a. Register using the registration link sent to you via email by **21 May 2021**.
- b. Fill in the biodata section and upload a photo of yourself (*file size limit: 1MB*) in the online registration form as the details will be used to introduce you during the event.
- c. Do note that the link is your personal link and is non-transferable.

### 2. Presentation slides

**Submit your presentation slides by 21 May 2021**

- a. Prepare your 15-minute PowerPoint (PPT) presentation slides in **16:9 aspect ratio** and submit via the registration portal by **21 May 2021**.
- b. The PowerPoint file should be named as **TS - [Presenter First and Last Name]**, e.g. TS – Alex Parker.
- c. Your presentation will be conducted live during the event. A sample illustration is shown below.



### 3. Full Paper (Optional)

**Submit your full paper by 21 May 2021**

- a. Submit your full paper in **PDF format** to [waterconvention@siww.com.sg](mailto:waterconvention@siww.com.sg) by **21 May 2021**.
- b. The full paper should be named as **Full Paper - [Presenter First and Last Name]**, e.g. Full Paper - Alex Parker
- c. Full paper submissions will be considered for publication in IWA's Journal of Water Practice & Technology and authors whose full papers have been selected will be notified by IWA Publishing after the conference.
- d. Click [HERE](#) for the full paper template.

